

Board of Road Commissioners Meeting  
County Services Building  
January 10, 2024

The Organizational Meeting of the Oceana County Board of Road Commissioners was called to order by Clerk Griffin at the County Services Building at 10:00 AM on Wednesday, January 10, 2024.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Forbes, Spitler, Koch.

Staff present: Timmer, Griffin, Holmes, Terryn, Curtis.

Visitors: Dave Leonard, Colfax Township Supervisor; Lynne Cavazos, Pentwater Township Supervisor; Roger Schmidt, Grant Township Supervisor; Lee Hyslop, Crystal Township Supervisor; Tim Beggs, Oceana County Commissioner Liaison; Garry McKeen, Parks and Recreation Commission; and Allen Blohm, Weare Township resident.

**TOTAL: 7 visitors.**

The Clerk asked for nominations for Chairman of the Oceana County Road Commission for fiscal year 2024.

Commissioner Forbes nominated Commissioner Myers for the Chairman of the Oceana County Road Commission for fiscal year 2024. Commissioner Gowell seconded the Motion. There were no other nominations.

Roll call vote: Forbes – yes; Gowell – yes; Spitler – yes; Koch – yes; Myers – yes.

Motion carried.

Chairman Myers then asked for nominations for Vice-Chairman of the Oceana County Road Commission for fiscal year 2024.

Commissioner Forbes nominated Commissioner Gowell for Vice-Chairman of the Oceana County Road Commission for fiscal year 2024. Commissioner Spitler seconded the Motion. There were no other nominations.

Roll call vote: Forbes – yes; Spitler – yes; Gowell – yes; Koch – yes; Myers – yes.

Motion carried.

## **APPROVAL OF AGENDA**

Motion by Forbes and supported by Koch to approve the following Agenda items for discussion.

1. 2024 Committee Appointments
2. Tandem Axle Cab and Chassis

Roll call vote: Forbes – yes; Koch – yes; Gowell – yes; Spitler – yes; Myers – yes.

Motion carried.

## **CITIZEN'S PARTICIPATION**

Dave Leonard spoke briefly about the positive feedback he has received from Colfax Township residents at a recent Board Meeting on the Road Bonding the Road Commission is doing in 2024.

Lynne Cavazos also commented that Pentwater Township is also appreciative of the Road Bonding.

Allen Blohm asked that the minutes from the previous Board Meeting be corrected. He then thanked the Road Commission for grading done on 88<sup>th</sup> Avenue and stated the men did a great job.

Garry McKeen gave an update on the Parks and Recreation five (5) year master plan that has been filed and is now in a review period and will hopefully be adopted by the County Board.

## **APPROVAL OF MINUTES**

Motion by Forbes and supported by Koch to approve the Minutes of the December 27, 2023 Regular Board Meeting.

Roll call vote: Forbes – yes; Koch – yes; Gowell – yes; Spitler – yes; Myers – yes.

Motion carried.

## **APPROVAL OF VOUCHERS**

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Gowell and supported by Koch to approve the following Vouchers as presented.

Voucher No. 72336 (Accounts Payable)	\$120,802.65
Voucher No. 72337 (Payroll)	<u>\$ 93,702.02</u>
Total	\$ 214,504.67

Roll call vote: Gowell – yes; Koch – yes; Forbes – yes; Spitler – yes; Myers – yes.

Motion carried.

Chairman Myers addressed Committee Appointments for 2024 and made the following recommendations that were agreed to by the Board.

**Personnel Committee – Bill Myers and David Spitler**  
**Union Liaison – Bill Myers and Cathy Forbes**  
**Finance Committee – Cathy Forbes and David Spitler**  
**Community Relations Committee – Bill Myers and Cathy Forbes**  
**Buildings and Grounds Committee – Lloyd Gowell and Denis Koch**  
**New Equipment Committee – Lloyd Gowell and Denis Koch**  
**County Parks and Recreation Commission Liaison – David Spitler**  
**Weighmaster Liaison – Lloyd Gowell**

## **RESOLUTION NO. 1 – TANDEM AXLE CAB AND CHASSIS**

Motion by Gowell and supported by Koch to purchase two (2) Western Star 47X tandem axle cab and chassis through MiDEAL in the amount of \$142,665.00 each.

Roll call vote: Gowell – yes; Koch – yes; Forbes – yes; Spitler – yes; Myers – yes.

Motion carried.

## **STAFF REPORTS**

The State patched various routes, snow and ice removal, roadside cleanup, and durapatched on Polk Road in Hart Township.

The M-20 and Hart crews have patched various roads with the hot box, snow and ice removal, graded gravel roads and fixed punch holes, and tree trimming on Pierce Road and Shelby Road.

Traffic Services has worked on asset management, Miss Digs, permits, Road Soft, sign repairs, street name signs, supervised the sign crew, set up closures and detours, upgraded signs in Elbridge Township, upgrading School Zone signs in Hart Township and also the MDOT portion of Shelby Township.

Mark Timmer reviewed bills and finances with the Finance/HR Director Clerk and Deputy Clerk, met with township officials, and had conversations with banking institutions on road bonding interest rates. Mark read the CRA (County Road Association of Michigan) Road Commissioners Code of Conduct. Mark stated that all current Commissioners have met or exceeded the Road Commissioners Code of Conduct guidelines and have always had the best interest of the Road Commission. The Road Commissioners hold themselves to a high standard and Mark thanked each Board Member and commented it is an honor to be the Managing Director of the Oceana County Road Commission.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned by Chairman Myers at 10:18 AM.

Respectfully submitted.

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**LORI L. HOLMES**  
**Finance / HR Director**

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**WILLIAM MYERS**  
**Chairman**

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**JANUARY 24, 2024**

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